## How to Pair Your KHP Account with Your School's D2L/Brightspace

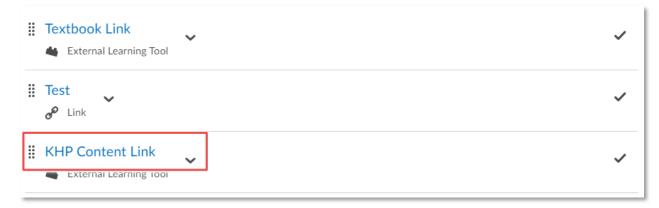
## **Before You Start:**

- 1. Log out of your school's D2L/Brightspace
- 2. Log out of KHP Content if you're currently logged in.
- 3. **Use Chrome or Edge to pair.** Safari or Firefox will not work some of the default settings prevents Cookies from third parties, which are required for our system. Once you've paired your user accounts you may use your preferred browser.

*Note:* You will only need to pair accounts once.

## Account Pairing Instructions:

- 1. **Log into D2L** and go into the course that uses the textbook. **Click on the link** created by the instructor to launch into KHP Content.
  - The link is "KHP Content Link" in our example. It will be different in your class, according to what your instructor named it.



- 2. As stated in step #1, this will take you to your course in KHP Content.
  - If your Canvas email address *does match* your KHP Content email address, you will *not* need to provide your username & password to access the course in KHP Content.
  - If your Canvas email address does not match your KHP Content email address, you will be prompted to log in to KHP Content. After your first successful login, entering your credentials will no longer be required.

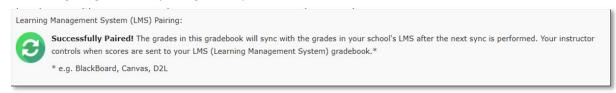


3. After you successfully complete the above steps, click the button **View this publication** to open the materials.



- 4. **Open** the grade book in the publication.
- 5. You can check your pairing status based on the image presented in the grade book.

If the image is green, the pairing is complete.

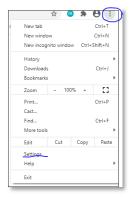


• If the image is **yellow**, please follow the troubleshooting instructions on the next page.

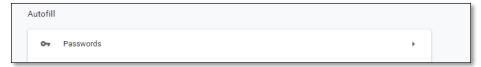


## ONLY follow these instructions your CANVAS & KHP CONTENT user accounts did not pair!

- 1. If your browser is set to Auto Sign-in, turn that setting off.
  - ❖ In **Chrome**, click on the following to enter your settings:



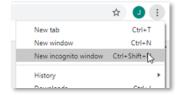
Click on Passwords



• Turn Auto Sign-In Off (you can change this setting back after you have paired your account)



2. Launch Chrome into "Incognito" mode and then log into Canvas to click on the assignment.



- 3. Try using a different computer if one is available to you. There may be an issue with your specific computer settings preventing you from pairing.
- 4. If you CANNOT successfully pair your accounts, please contact Technical Support.
  - By Email: websupport@kendallhunt.com
  - By Chat: <a href="https://help.kendallhunt.com/student-portal">https://help.kendallhunt.com/student-portal</a>